

Book: SBAE Model Policy Manual
Section: I - Students
Title: Model Policy for Transgender Students
Code:

Purpose

To establish clear and useful guidance to the school system on how to best handle transgender students.

Definitions

Terms and phrases used herein are defined as follows:

- A. The term “parent” or “parents” shall mean “any parent, guardian, legal custodian, or other person having control or charge of a child.”
- B. The word “sex” means biological sex.
- C. The phrase “transgender student” shall mean a public-school student whose parent has stated in writing that the student’s gender differs from the student’s sex or an eligible student who states in writing that his or her gender differs from his or her sex.
- D. An “eligible student” is a student or former student who is 18 years of age or older or a student under the age of 18 who is emancipated.

Model Policies

The school system complies with all applicable federal and state discrimination laws, including Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1688, and state law.

A. Maintenance of a safe and supportive learning environment free from discrimination and harassment for all students:

1. The school system prohibits all discrimination and will comply with all applicable nondiscrimination laws.
2. School personnel shall be trained annually on health and mental wellness support to, and the safety of, all students.
3. Each school shall make reasonably available, with available resources, guidance, and counseling services to all students as provided in state law and under parental notification requirements therein, including that, “[n]o student shall be required to participate in any counseling program to which the student’s parents object.” Except for eligible students, parents must be

informed and allowed to object before counseling services about gender are given.

4. At the request of parents, the school system should designate an administrator or counselor to speak, together with the student's parents (except in the case of eligible students), with any student regarding questions about gender. This provision should not apply to eligible students.

B. Prevention of and response to bullying and harassment:

1. The school system provides bullying prevention education by state law.
2. Any incident or complaint of discrimination, harassment, or bullying shall be given prompt attention, including investigating the incident and taking appropriate corrective and/or disciplinary action, by the school administrator.
3. Bullying of any student by another student, for any reason, cannot be tolerated in our schools. Intervening immediately to stop bullying on the spot can help ensure a safer school environment for all students.
4. The Superintendent's designee shall be available to hear concerns from students and parents when complaints are not resolved at the school level.
5. The school system shall inform parents of any bullying incidents involving their child within 24 hours of learning the allegation of bullying.

C. Maintenance of student records:

1. The school system is required to maintain an official record for each student that includes the student's legal name and sex. the school system may be required to use or report a student's legal name or sex in some situations.
2. the school system shall change the legal name or sex in a student or former student's official record only if a parent or eligible student submits a legal document, such as a birth certificate, state- or federal-issued identification, passport, or court order substantiating the student or former student's change of legal name or sex.

D. Identification of students:

1. Every effort should be made to ensure that a transgender student wishing to change his or her means of address is treated with respect, compassion, and dignity in the classroom and school environment.
2. The school system personnel shall refer to each student using only (i) the name that appears in the student's official record, or (ii) if the student prefers, using any nickname commonly associated with the name that appears in the student's official record. Nothing in this policy shall prevent the school system personnel from using a different name for a student when it is necessary for the student's academic instruction, such as using a name more common in a foreign country while in a foreign-language course.

3. The school system personnel shall refer to each student using only the pronouns appropriate to the sex appearing in the student's official record - that is, male pronouns for a student whose sex is male, and female pronouns for a student whose sex is female.
4. Notwithstanding the provisions of paragraphs (2) and (3) of this section, the school system personnel shall refer to a student by a name other than one in the student's official record, or by pronouns other than those appropriate to the sex appearing in the student's official record, only if an eligible student or a student's parent has instructed the school system in writing that such other name or other pronouns be used.
5. Any written instruction from a parent or eligible student under paragraph (4) of this section shall be memorialized in the student's official record and subject to the same retention, disclosure, and confidentiality requirements as the official record itself. The legal name and sex of a student shall not be changed, even upon the written instruction of a parent or eligible student, except as specified in section (C)(2).
6. Notwithstanding the provisions of paragraph (4) of this section, the school system shall not compel school system personnel or other students to address or refer to students in any manner that would violate their constitutionally protected rights.
7. No policy, guidance, training, or other written material issued by the school system may encourage or instruct teachers to conceal material information about a student from the student's parent, including information related to gender. Provided, however, that the school system will comply with all laws that prohibit disclosure of information to parents, including but not limited to state law.

E. Protection of student privacy and the confidentiality of sensitive information:

1. the school system shall comply with the limitations on access to student records provided in state law;
2. The school system shall adhere to legal standards of confidentiality relating to sensitive student information and personally identifiable data covered by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; and
3. The school system shall disclose sensitive student information (including any survey or evaluation related to the student's gender) only (i) to the student, the student's parents (except in the case of eligible students), and school personnel with a legitimate educational interest, or (ii) when required by law.

F. Enforcement of sex-based dress codes:

1. Students may dress in any manner consistent with maintaining a respectful, distraction-free environment that supports a focus on learning for all students.

2. Students are not required to dress in a gender-neutral manner. However, any dress or grooming code shall provide the same set of rules and standards regardless of gender, as required by state law.

G. Student participation in sex-specific school activities and events and use of school facilities.

1. For any school program, event, or activity (including extracurricular activities) that is separated by sex, the appropriate participation of students shall be determined by sex rather than gender or gender identity. The school system shall provide reasonable modifications to this policy only to the extent required by law.
2. Where state or federal law requires schools to permit transgender students to share otherwise sex-segregated facilities (such as bathrooms or locker rooms) with students of the opposite sex, parents should be given the right to opt their child out of using such facilities, and the child should be given access to alternative facilities that promote the child's privacy and safety. Eligible students should also be given the right to opt out of using such facilities and be given access to alternative facilities.
3. Overnight travel accommodations, locker rooms, and other intimate spaces used for school-related activities and events shall be based on sex. The school system shall provide reasonable modifications to this policy only to the extent required by law.
4. Students shall use bathrooms that correspond to his or her sex, except to the extent that federal law otherwise requires. See *Grimm v. Gloucester County School Board*, 972 F.3d 586 (4th Cir. 2020).
5. Single-user bathrooms and facilities should be made available in accessible areas and provided with appropriate signage, indicating accessibility for all students.
6. Students with a diagnosis of gender dysphoria made by a licensed health care provider should consult with their school's ADA coordinator regarding any requested services.

H. Athletics

For any athletic program or activity that is separated by sex, the appropriate participation of students shall be determined by sex rather than gender or gender identity. The school system shall provide reasonable modifications to this policy only to the extent required by law.