## **Model Policy**

## **Curriculum Adoption**

- Work by district staff on curriculum review, revision, development, or procurement shall not begin unless approved by a majority vote of the school board for any grade level or subject.
- Any individual board member may propose a curriculum or instructional materials for adoption.
- A majority vote of the board may ask the superintendent to propose a curriculum or instructional materials for set grades and subjects.
  - The superintendent may establish a curriculum committee to help him/her make such a recommendation, which shall consist of:
    - The superintendent or administrator designee
    - The 2 teachers with the highest student performance scores from the last three academic years to represent the grade(s) and subject(s) under review
    - 2 parents selected by the board chair
    - 2 members of the board selected by the board chair
- Any instructional material or resource required or recommended for teacher use shall be approved by a majority vote of the school board prior to its use in a classroom.
- Proposed curricula and materials may not be approved by the board less than 90 days after it being made available to the school board and public in its entirety.
- This policy applies also applies to district-developed curriculum guidance documented in a curriculum management system.